

WOODBIDGE PARKWAY

November 2021 Newsletter

Woodbridge Parkway Website – www.woodbridgeparkway.com

BOARD OF DIRECTORS

The Board of Directors consists of five (5) volunteer homeowners who care about their community and who all share an equal vote for matters affecting the Association and its 301 residents.

President – Suzanne Vertuno
Vice President – Marla Ferguson
Treasurer – Marla Ferguson
Secretary – Daniel Gerken
Member at Large – Phil Palmer
Member at Large – Margy Klyce



BOARD MEETINGS

Board Meetings are held monthly on the second Tuesday at the Optimum Professional Property Management Office for the remaining months of 2021. The 2022 monthly meetings will be held at the Woodbridge Village Association Community Center. All homeowners are encouraged to attend the monthly Board Meetings to share their comments, compliments or concerns or to just listen to the General Business conducted by the Board of Directors.

An agenda for the scheduled Board Meeting is posted at the Woodbridge Village Association Office at least four (4) days prior to scheduled meeting and in accordance with California Civil Code.

HOMEOWNER PORTAL

Homeowners are encouraged to register for access to your homeowner portal through Optimum Professional Property Management. Registering for access allows homeowners to view your association account, make payments, submit and track work orders for your unit, sign up for electronic communications, and access association documents, as well as many other features.

To register for access to your owner portal follow these steps:

1. Go to portal.optimumpm.com
2. Click Login
3. Click Sign-up
4. Enter your information

The Association also distributes community notices via E-blast to owners to inform you of upcoming projects, events and other community updates.

MAINTENANCE

MAILBOXES

THE ASSOCIATION DOES NOT HAVE ACCESS TO THE KEYS FOR THE MAILBOXES. IF YOU REQUIRE A REPLACEMENT MAILBOX KEY, PLEASE CONTACT THE POST OFFICE



WOODBIDGE PARKWAY

November 2021 Newsletter

Woodbridge Parkway Website – www.woodbridgeparkway.com

RULES & REGULATIONS

HOLIDAY DECORATIONS

As the holidays are upon us, Christmas lights cannot be lit prior to Thanksgiving Day and must be taken down no later than January 15th in compliance with Woodbridge Master Association code.

TRASH CANS

Please remember to bring in your trash cans after trash pick-up. Trash cans should be stored out of view of the community at the end of trash pick-up day and should not be brought out until the morning of trash pick-up day.

Additionally, please use your own trash receptacles to dispose of personal trash.



PARKING

Vehicles parked in the same location, without moving for an excess of 72 hours are considered stored vehicles and are subject to be monitored and towed at the owner's expense. When parking of the parkway pavers, please be sure that your vehicle does not encroach onto the sidewalk or grass area. If you damage the landscape, you will be responsible for the cost to repair. Parking in front of the garages is not permitted, except for approved parking in driveways at the locations noted in the community rules.

HOME IMPROVEMENT

Exterior modifications require prior approval from Woodbridge Parkway and Woodbridge Village. Home Improvement Applications are available on the community website and must be submitted to Optimum Professional Property Management for review by the Woodbridge Parkway Board at the monthly meetings. Management will then forward all applications to Woodbridge Village for final approval.

PROFESSIONAL MANAGEMENT

Optimum Professional Property Management, Inc.

230 Commerce, Suite 250
Irvine, CA 92602

Web site: www.optimumpm.com
Office: (714) 508-9070 / Fax: (714) 665-3054
Office Hours: 8:00 a.m. to 5:00 p.m. Mon-Fri

Assessment Billing/Collections:
(714) 508-9070, Option 1
Email: billing@optimumpm.com

Escrow Department:
(714) 508-9070, Option 2
E-mail: escrow@optimumpm.com

Maintenance Department:
(714) 508-9070, Option 3
E-mail: maintenance@optimumpm.com

Community Association Manager:
Serina Washington, CMCA, AMS Ext. 392
E-mail: swashington@optimumpm.com